



**TO COUNCILLOR:**

Miss M V Chamberlain  
B Dave

Mrs S Z Haq  
Mrs S B Morris

R E R Morris (Chair)

Dear Councillor *et al*

I hereby **INVITE** you to attend a meeting of the **CHILDREN AND YOUNG PEOPLES' FORUM** to be held at the **COUNCIL OFFICES, STATION ROAD, WIGSTON** on **TUESDAY, 17 OCTOBER 2017** at **6.30 PM** for the transaction of the business set out in the Agenda below.

Yours faithfully

Council Offices  
Wigston  
**05 October 2017**

**Anne Court**  
Chief Executive (Interim)

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**For more information, please contact:**

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**MINUTES OF THE MEETING OF THE CHILDREN AND YOUNG PEOPLES' FORUM HELD AT THE COUNCIL OFFICES, STATION ROAD, WIGSTON ON WEDNESDAY, 14 JUNE 2017 COMMENCING AT 7.00 PM**

**PRESENT**

Councillor R E R Morris (Chair)

**COUNCILLORS**

Miss M V Chamberlain  
R E Fahey (Substitute for B Dave)

**OFFICERS IN ATTENDANCE**

M Smith (Community Safety & Youth Coordinator)

**1. APOLOGIES FOR ABSENCE**

Cllr Mrs S B Morris, G White (Youth Offending Service - IMPACT Team), M McAllister (Reality Bus Project), J Crane (Wigston Club for Young People).

**2. REALITY BUS UPDATE**

In light of apologies given, M McAllister provided the following update to the forum via email:

"In contrast to some sessions young people have engaged very positively with the Reality Bus from the outset in Wigston. This quickly dispelled a worry we had around being somewhat hidden away and therefore hard to find. Initially Wednesday's sessions started quieter than Friday but this balanced itself out within the first week or two. Now the average numbers across the last half term have leveled out.

On Wednesdays we have ranged from 15 to mid 30's of numbers attending and Friday has been between 17 and low 40's. The average for the two sessions is 26 for Wednesday and 27 for Friday.

We have positive engagement with the DJ mixing decks upstairs and chill out area as well as both the racing games and FIFA on the XBOX and PS4. Laptops have been popular for both internet access to things like Facebook, and multi-player games in addition to pre-installed games.

Downstairs the nail bar has been very well used as has the facility to have hot and cold drinks. The 'Just Dance' game which is played outside the bus by viewing the TV screen through the window inside had been popular with younger members.

The sessions have been supported by members of the Life Church at times, this has been especially useful as they are already known to, and have some sort of relationships with, children and young people attending the bus. This has helped us too in building relationships. Furthermore, we have worked with the IMPACT team when they have been out while we have been operating. This has allowed a more holistic approach to working with children and young people in the area and we can both signpost young people towards times and sessions we are both working.

A challenge of the sessions, on both days, has been the wide age range of children and young people attending, some of the younger children being siblings of the young people.

We have been working hard to develop a format which works for both groups while still giving the young people much needed time and space away from the younger ones.

One addition we are hoping to make soon is some additional board and card games on the bus to offer an alternative to electronic games and give further opportunities to chat to the young people. This would also be of benefit for the children who regularly engage with us. We have also spoken with the IMPACT team about them trying to facilitate some more structured times on the bus around issues affecting young people, for example using the 'drugs awareness box'.

One the whole it has been a very positive start to working in the borough."

### **3. IMPACT TEAM UPDATE**

In light of apologies given, M McAllister provided the following update to the forum via email:

**"Football sessions on Blaby Road Park:** Following a hugely successful 12 week programme at Wigston College on a Friday evening from Jan - April, the IMPACT team have been commissioned by OWBC to continue the football sessions at Blaby Road Park weekly on Friday evenings through the summer from 6:30pm. Sessions are free to young people and are run by our specialist sports workers.

**IMPACT Street Based sessions:** IMPACT workers Ajit and Louise continue to deliver street based work throughout Wigston on a weekly basis having worked in the area on and off for many years building up a vast knowledge of the community and the young people who hang out there. We have seen a reduction in the numbers of young people getting involved in ASB of late and have delivered work jointly with the local neighbourhood team and Council with key perpetrators. The IMPACT staff will continue to work with local businesses, most notably McDonalds and Sainsburys as well as various small businesses carrying out reassurance visits and passing on relevant information.

We will be supporting the Big Lunch event on Sunday 18<sup>th</sup> June with local residents being able to have a go at some of our street based diversionary game. If you are attending we look forward to seeing you there!"

### **4. POLICE UPDATE**

Due to a Police representative being unavailable this agenda item was deferred until the Forum taking place on 23 August 2017.

### **5. WIGSTON ANTI-SOCIAL BEHAVIOUR**

M Smith provided the Forum with an update on the outcome of the Acceptable Behaviour Contracts (ABCs) that had been issued to the most predominant, anti-social behaviour (ASB) linked young people in the Borough. Of the ten that were issued with ABCs all have now come off of them, although only one has done so with a positive change in behaviour noted.

The other ABC young people either removed themselves from the voluntary agreement, or their behaviour has escalated to a point where legal action was the required route. At least two of these young people are looking at receiving a Criminal Behaviour Order. The Joint Action Group will now be looking at these young people individually instead of the reported ASB issues as a whole in Wigston.

Joint working with local schools regarding ASB is improving, and having a positive impact on the reduction of ASB in the Borough. The reporting of ASB by the public is also improving, allowing for ASB to be dealt with appropriately, and in a timely manner. This may be linked to increased promotion of the work of the Oadby & Wigston Community Safety Partnership, and in the targeting of its work around ASB following the results of its last annual community safety survey.

## **6. OPCC DIVERSIONARY FUNDING**

M Smith informed the Council that through funding available from the Police and Crime Commissioner, via the Oadby & Wigston Community Safety Partnership, the 12 week 'Something to DO!' Project pilot scheme has successfully been renewed for a full year's worth of diversionary activities for young people in the Borough.

Uptake from young people in the pilot scheme was sufficient in numbers to demonstrate a continued need for diversionary activities in the Borough. At present these include Dodgeball, Football, Basketball, and a Boxing Boot Camp.

M Smith and Kane Radford, the Council's Physical Activities Development Officer, will now be looking at developing a three year plan to grow the 'Something to DO!' Project in to a recognised brand within the Borough. Their view is that the 'brand' can be used to both commission its own projects, which will expand in to other activities alongside sports, and to support existing youth provision in the area by allowing such provision access to the project's marketing and advertising, promoting provision as a 'Something to DO!' branded activity. This approach is intended to develop a signposting and partnership network amongst youth provision and diversionary activities in the Borough.

The Forum also heard that, in growing the 'Something to DO!' Project, that Leicester City FC will be launching their 'Kicks Project' in the Borough for September, running for 40 weeks. This has also been funded via the Oadby & Wigston Community Safety Partnership.

## **7. YOUTH COUNCIL UPDATE**

The Forum heard that the Youth Council are once again progressing their Arriva Campaign, in addition to supporting national and local campaigns lead by the UK Youth Parliament. Transport issues are seen as a predominant problem for young people.

The Youth Council has also recently launched an updated version of its website that will shortly be hosting a young person's survey. This is designed to highlight the issues that young people living within Oadby, Wigston, and South Wigston are currently experiencing, and allow the Youth Council to see where their resources and focus will be best placed.

Several new members have joined the Youth Council in recent months, the majority of which have been recruited from Beauchamp College. M Smith and Cllr. R Morris have continued to work with Wigston Academy's School Council and fully expect representatives from the Academy to join the Youth Council in due course.

Of further encouragement for young people to join the Youth Council is the fact that doing so contributes towards the 'Service' section of the Duke of Edinburgh's Award Scheme. This is a fact that has been promoted to both Wigston College's and Beauchamp College's award scheme leaders.

## **8. CURRICULUM FOR LIFE MOTION**

The calling of a General Election delayed action on the Curriculum for Life motion that was

passed during the last full Council meeting; this was due to actions requiring letters to be sent to the Secretary of State for Education who the outcome of the election may have changed. These actions are now progressing, including writing to the new MP for Harborough.

It is believed that Oadby & Wigston Borough Council is the first Council in the country to have publicly declared its support of the UK Youth Parliament's 'Curriculum for Life' motion. This is something that should be celebrated.

**9. SUPERSONIC BOOM 2017**

Supersonic Boom 2017 will be taking place on Wednesday, 16 August 2017, 1pm-5pm on Blaby Road Park, South Wigston. This time, date and location have been chosen by members of the Oadby & Wigston Youth Council and event planning is now in progress. Youth Council meetings are now commencing at 6pm to allow for an hour dedicated to Supersonic Boom, with a view to providing a relaxed atmosphere in which to showcase local talent.

It is the duty of the Borough Council to facilitate the Youth Council's vision of the event which, although the event's budget has been decreased by £200.00, is still the primary intention of the money allocated to Supersonic Boom by the Council.

The charity that will benefit from monies raised at Supersonic Boom will be nominated by the Youth Council at their next meeting.

**10. ANY OTHER BUSINESS**

None raised.

**THE MEETING CLOSED AT 8.00 PM**



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**Chair**  
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**Tuesday, 17 October 2017**  
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## Oadby & Wigston Youth Council

### Terms of Reference

#### Context

The Oadby & Wigston Youth Council ('Youth Council') is an open forum for young people to have their say on, and provide suggested direction to Oadby & Wigston Borough Council ('The Council') in relation to, community issues and projects that directly impact upon the quality of life of, or opportunities made available to, young people in the Borough and, where applicable, countywide or nationally. The Youth Council are also the joint lead, alongside the Council, in the planning and delivery of the Borough's annual 'Supersonic Boom' youth festival.

#### Membership

Voting Membership of the Youth Council is open to any young person who meets the following criteria;

- Is aged 11-19 (or up to 25 years with Learning Difficulties or Disabilities), **AND**
- Has a local connection to the Borough (Oadby, Wigston, and South Wigston) which could comprise of one or more of the following;
  - The young person lives in the Borough,
  - The young person schools in the Borough,
  - The young person works in the Borough, or
  - The young person attends a youth group or project in the Borough.

**OR**

- Is the Borough's representative(s) on the Leicestershire County Youth Council ('CYCLE'), or
- Are the Member(s) and/or Deputy Member(s) of the UK Youth Parliament for the Borough.

Voting Membership is granted indefinitely until such a time as the above criteria no longer apply to the individual, and has no restrictions on the number of individuals it is granted to.

In addition to the above, indefinite Non-Voting Membership is granted to the following to enable access to the resources made available to the Youth Council by the Council, to support the Youth Council in the undertaking of their work and administration, and to ensure a working relationship between the Youth Council, CYCLE, and the UK Youth Parliament;

- The Council Officer with responsibility for children and young people,
- The Elected Member nominated as 'Young Person's Champion' by the Council, and
- Leicestershire County Council's 'Family Voice Worker'.

Non-Voting Membership is also open to the following, in the interest of the Youth Council remaining politically neutral, but informed of political work within the Borough;

- One Elected Member from both the leading political party within the Borough and the opposition, as nominated by their relevant party group. (This is exclusive of the Council's Young Person's Champion.)

Elected Members of the Council with Non-Voting Membership of the Youth Council may, where necessary, nominate a proxy to attend a scheduled meeting on their behalf if they are unable to attend. The Chairperson, and the Council Officer with responsibility for children and young people, must be made aware of any substitution at least five working days prior to the scheduled meeting.

## Roles

Voting Members will be elected during the Annual General Meeting ('AGM') into the following roles within the Youth Council;

- Chairperson\*
- Vice Chairperson
- Secretary
- Media Officer

Where capacity exists, a Voting Member may hold more than one role within the Youth Council where such a combination is not detrimental to the individual, or to the work of the Youth Council.

Any Voting Member of the Youth Council may put themselves forward as a candidate for any of the roles noted.

(\*The Chairperson will typically be succeeded by the previous year's Vice Chairperson.)

## Voting

All items put to a vote before the Youth Council will be decided upon by a show of hands for those Voting Members 'For' the item, those 'Against' the item, and Abstainers. The number and nature of votes cast will be recorded within the minutes of the meeting.

The process of electing Voting Members to roles within the Youth Council will be undertaken via a secret ballot at the AGM, with the Council Officer with responsibility for children and young people acting as the 'Returning Officer' for votes cast, announcing those duly elected to the roles upon counting the ballot papers. This will also be duly recorded within the minutes of the meeting.

Where the outcome of any vote is hung, whereby there is not a clear result, a second vote may be held following additional representation or debate. Should the result remain unchanged the Chairperson may, at their discretion, allow the matter to be resolved via a 'best of three' 'Rock, Paper, Scissors' challenge undertaken by one 'For' voter, and one 'Against' voter.



For elections to Youth Council roles where there is not a clear result, the same process as outlined above will take place with each contesting candidate for the role participating in the 'best of three' 'Rock, Paper, Scissors' challenge.

## Expectations

As a member of the Youth Council, individuals are expected to;

- Attend meetings on a regular basis (at least eight per year) and actively participate within them,
- Truthfully represent the interests of young people within the Borough,
- Hold a genuine interest in the work and purpose of the Youth Council, and
- Be committed to, and be actively involved in, pursuing the outcomes sought by the Youth Council within its work.

Further to adhering to the above; when a Voting Member has attended six consecutive meetings of, or events on behalf of, the Youth Council they will be provided with a Youth Council hoodie and t-shirt, subject to availability and at no charge. Should either item be unavailable at the time the Voting Member makes this commitment, they will be guaranteed the unavailable item as part of the next stock order.

The Council's Young Persons Champion, and the Council Officer with responsibility for children and young people, and Leicestershire County Council's 'Family Voice Worker', as facilitators for the Youth Council, are also entitled to a hoodie and t-shirt from the start of their related duties.

Where a Voting Member who holds one of the four elected roles of the Youth Council fails to regularly attend meetings without sending apologies in advance, or fails to attend three consecutive meetings without providing due reasoning, their role within the Youth Council will be considered forfeit and an election will be held at the next scheduled meeting, or the AGM should it occur sooner, for a new holder of the forfeit role.

## Quorum Requirements

For a Youth Council meeting to be quorate, a minimum of half plus one of the Voting Members of the Youth Council must be present. In addition to this each meeting, in order to be quorate, must be supported by two Non-Voting Members, at least one of whom is safeguarding trained and DBS checked, to satisfy safeguarding requirements.

Where the Chairperson and Vice Chairperson are unavailable to attend, but the meeting would otherwise be quorate, a Voting Member of the Youth Council may be elected as a substitute for this meeting only, and must step down at the end of the meeting.

## **Agenda Items, Minutes and Meeting Papers**

All agenda items will be forwarded to the Council Officer with responsibility for children and young people by the close of business seven working days prior to the next scheduled meeting. The agenda, with attached meeting papers, will be distributed at least five working days prior to the next scheduled meeting.

The minutes of the Youth Council will be prepared by the Secretary, and forwarded to the Council Officer with responsibility for children and young people by no later than five working days following each meeting. Full copies of the minutes, including attachments, will be provided to all Youth Council members no later than ten working days following each meeting.

By agreement of the Voting Members, decisions may be required to be made outside of scheduled meetings. Where agreed, all decisions made outside of scheduled meetings will be recorded in the minutes of the next scheduled meeting.

## **Frequency of Meetings**

The Youth Council will meet on the third Monday of each calendar month unless such a meeting would fall on a bank holiday, or within Leicestershire County Council's identified school holiday periods where quorate meetings are unlikely.

An established meeting date can be revised in advance during a scheduled meeting, subject to approval via a quorate vote.

Additional meetings may be called in support of Youth Council projects, and must be arranged at least ten working days in advance of the proposed meeting date.

## **Accountability and Reporting**

Reports on the progress of work undertaken by the Youth Council, as well as the outcomes of its projects, and comments on additional matters will be made to the Council's Children & Young Peoples' Forum by Voting Members of the Youth Council. These reports will, in turn, be delivered to full Council meetings, or other relevant Council Forums, where required.

Deadlines for submissions to be made to these forums will be included on the relevant month's agenda.

## **Terms of Reference Review**

The Terms of Reference for the Youth Council will be reviewed annually, every September during the Youth Council's AGM.

## Supersonic Boom 2017 Stall Holder Evaluation Feedback

Number of Completed Evaluation Forms Returned	16
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1. Were you happy with your stall's location?



Comments:

- "Wind kept taking everything off table, could of done with side on location."
- "Next to the stage so very loud."
- "Would have preferred to be at the entrance."
- "Really good tables & chairs."
- "Great to be located close to partner agencies in relation to signposting and cross working."
- "Was nice to be grouped with SLF and near the police as we work with them."

2. Were you happy with your business?



Comments:

- "Not enough custom."
- "Very quiet for me today - only had 2 sales."
- "Due to our location we were at the bottom."
- "The table and the space given worked well."

3. Were you satisfied with the customers?



Comments:

- "When I had them."
- "They took the mats. That is good."
- "A large variety of people came to look at the stall."

4. Did everything go well?



Comments:

- "Again not enough custom and too small to be noticed."
- "It was too windy so everything kept blowing away (nothing that you could do about that.)"
- "Very well organised."

5. Would you repeat your business here again in future?



Comments:

"Absolutely! We've had a lovely afternoon!"

"Better location."

"Great opportunity to work with colleagues from the police and district council and share fun activities as well as joint working."

"Hoping to attend next year."

6. Did you get enough facilities for your stall?



Comments:

7. Would you recommend Supersonic Boom to a friend/colleague?



Comments:

"Too expensive."

8. What changes to the event would you consider?

Comments:

"None - I think you've done a great job."

"What about a dog show?"

"No, everything was fine."

"None."

"Make things more worth money."

"More rubbish bins for customers, I took lots of rubbish for them."

"N/A"

9. What did you like about Supersonic Boom?

Comments:

"Lovely people - friendly staff. Really well organised."

"Very well done, a great day out."

"The atmosphere was good. The music from the bands was very good."

"Good family atmosphere."

"The music."

"Diversity of stalls + performers + a sense of community spirit."

"The weather, atmosphere."

"Free family day."

"Well organised."

"The variety of music. Very talented young people."

"Well organised and attended."

"A really good opportunity to reach a diverse cross section of the community – one parent had been there for 4 hours and had only planned to come for one, she said that her and the children had really enjoyed it. This is a parent who struggles with crowds and social activities so this was AMAZING!!"

"A selection of stalls and nice to see local people/businesses getting involved."

10. What was your overall experience of Supersonic Boom out of 10?

1	2	3	4	5	6	7	8	9	10
0%	6%	0%	0%	6%	13%	0%	6%	13%	56%

**Comments:** "Only because of weather - had to keep packing things away as blowing off + holding on to gazebo and too close to stage so couldn't speak to any customers."

"Next year lets hope we have the sunshine and no high wind. Otherwise good weather, chilled community event. Very nice vibe."

"Fab event – well done to Mark, the Youth Council and everyone else involved! Bring on 2018! :)"

"A nice turn out of people, and a great day, thanks."